



GARRISON INSTITUTE

Cancellation Policy

In-Person Event Cancellations

Cancellation notifications should be sent to events@garrisoninstitute.org.

For individuals canceling attendance at a retreat when Garrison Institute collects room and board fees directly from guests, we assess a \$65 processing fee up to a week in advance of a retreat.

For cancellations within a week of the event, in addition to the \$65 processing fee, we will assess a fee of \$40 per day for the length of the retreat to cover our direct costs for food, which will have already been ordered. If you cancel after 4:00 PM ET the night before a retreat starts, there will be no refund. Additionally, there is no refund on the day of the event. It is in your best interest to be certain of your intention before registering for a program.

Virtual Event Cancellations

Cancellation notifications should be sent to events@garrisoninstitute.org at least 24 hours prior to the start of virtual offering.

There is a \$40 cancellation fee associated with virtual events.